

Hillsboro Community Unit School District #3 Board of Education

Regular Meeting Minutes

August 12, 2025

- 1) A regular meeting of the Board of Education was called to order by Vice President Nathan Kirby, at the Hillsboro Unit Office at 7:00 p.m. The following board members were present: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. President Lentz was absent.
- 2) Agenda Item 2.0. Good News Reports

Superintendent McBrain announced the Energy Transition Grant has been accepted. The district should know the exact amount being received in a few weeks.

Principal Lipe thanked Fred Butler and Shawn Perkins for their hard work. The building is in good shape and ready for faculty and students.
- 3) Agenda Item 3.0 Consent Agenda
 - 3.1 Approval of Regular Meeting Minutes from July 8, 2025

Vice President Kirby asked for additions or corrections to the July 8, 2025 Regular Meeting Minutes. There were none.
 - 3.2 Approval of Executive Session Meeting Minutes from July 8, 2025

Vice President Kirby asked for additions or corrections to the July 8, 2025 Executive Meeting Minutes. There were none.
 - 3.3 Approval of Building and Grounds Committee Meeting Minutes from August 8, 2025

Vice President Kirby asked for additions or corrections to the August 8, 2025 Building and Grounds Committee Meeting Minutes. There were none.
 - 3.4 Review and Approval of Payables

Vice President Kirby asked for questions or comments. There were none.
 - 3.5 Financial Report

Vice President Kirby asked for questions or comments. Superintendent McBrain stated there were some minor adjustments made to the report including a payment to O'Shea and RP Lumber.

Consent Agenda Vote.

Motion made by Brian Patton, seconded by Kassie Greenwood to approve the consent agenda as presented. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

4) Agenda Item 4.0 Recognition of Audience

Administrators introduced their new employees to the board. Superintendent McBrain stated after tonight we should be fully staffed.

5) Agenda Item 5.0 New Business

5.1 Update on High School Building Project District Facilities

Maintenance Director reported Coffeen is in great shape, there are only 2 classrooms to finish up. Beckemeyer Elementary interior is complete, the exterior will be done this week. Two classrooms are being tiled at the Junior High and the old gym floor is being refinished. There are still many little things to do at the High School but come Monday all will be done.

5.2 Second Reading and Adoption of Policy Revision Recommendations

Superintendent McBrain addressed a few questions that were received. There are 4 state mandated board development trainings, the additional trainings are optional. Mrs. McBrain also covered how we are developing a district wide AI plan.

Motion made by Brian Patton, seconded by Kassie Greenwood to approve the Policy revisions from PRESS Issue 117, 118 and 119. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

6) Agenda Item 6.0 New Business

6.1 Consideration of Change Order for Hillsboro High School Construction Project

Superintendent McBrain stated there has been an ongoing issue with the elevation of the current parking area north of the football field. The Building and Grounds Committee met and agreed additional pricing information was necessary. The option to concrete the area would be at total cost of \$159,400. The option to asphalt the area would be a total cost of \$105,000. The board opted to go with a longer lasting solution of concrete.

Motion made by Brian Patton, seconded by Kassie Greenwood to approve the Change Order for concrete pavement at the High School. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

6.2 Approval of District Auditor

Superintendent McBrain is recommending approval of the contract with auditing firm Scheffel Boyle.

Motion by Brian Patton, seconded by Kassie Greenwood to approve the contract with Scheffel Boyle for a not to exceed amount of \$20,000. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

6.3 Presentation of FY25 Administrator and Teacher Salary and Benefits Report

Superintendent McBrain presented the FY25 Administrator and Teacher Salary Benefits Report as well as posted it on the website. There were no questions.

6.4 Direct District Personnel to Develop FY26 Budget

Superintendent McBrain stated school code requires the board direct district personnel to develop the tentative budget.

Motion by Brian Patton, seconded by Kassie Greenwood to direct Superintendent McBrain to develop a budget for FY26. Voice vote. Motion carried 6-0.

6.5 Presentation of Tentative FY26 Budget

Superintendent McBrain noted there are a few significant changes when compared to FY25 Budget. There is approximately a million-dollar difference with the loss of ESSR funds, Title II and Teacher Vacancy Grant. The state is also predicting lower reimbursements on mandated categoricals. For example, one of the biggest changes is with private facilities, reimbursement is going from 80% to approximately 40%. Corporate Personal Property Replacement Tax was just released today there is about \$38,000 more than last year which will be added to the budget. The district is currently in a good place with total operating funds at \$584,352. Changes will continue to be made until approval at the September board meeting.

6.6 Set FY26 Budget Hearing Date

Motion by Brian Patton, seconded by Kassie Greenwood to approve the budget hearing date of September 16, 2025 at 7:00 p.m. Voice vote. Motion carried 6-0.

7) Agenda Item 7.0 Communication

There was none.

8) Executive Session

Motion made by Brian Patton, seconded by Kassie Greenwood to move into Executive Session at 7:44 p.m. for the purpose of considering the appointment, employment, compensation, discipline, performance, or dismissal of specific employee. Voice vote. Motion carried 6-0.

Motion by Brian Patton, seconded by Kassie Greenwood to move out of Executive session at 8:31 p.m. Voice Vote. Motion carried 6-0.

9) Agenda Item 9.0 Action Items Resulting from Executive Session

9.1 Employment of Bus Aide

Motion by Brian Patton, seconded by Kassie Greenwood to employ Tabatha Dewitt and Dawn Bergman as Bus Aides. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0

9.2 Employment of Part-time Business Teacher and Technology Support Specialist

Motion by Brian Patton, seconded by Kassie Greenwood to employ Laura Rench as Part-time Business Teacher and Technology Support Specialist. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

9.3 Employment of Junior High Science Teacher

Motion by Brian Patton, seconded by Kassie Greenwood to employ Steven Fenske as Junior High Science Teacher. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

9.4 Employment of Junior High Social Studies Teacher

No action.

9.5 Employment of Teaching Assistants

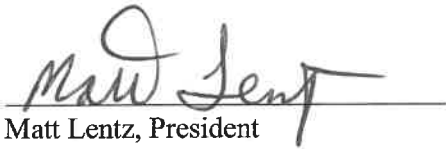
Motion by Brian Patton, seconded by Kassie Greenwood to employ Erin Gile, Audra Moore and Gloria Holt as Teaching Assistants. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

9.6 Approval of Volunteer Coaches

Motion by Brian Patton, seconded by Kassie Greenwood to approve Emma Dixon as a Volunteer Girls Tennis Coach and Carly Boden as a Volunteer Junior High Softball Coach. On roll call the following voted yes: Brian Patton, Bill Christian, Blake Furness, Kassie Greenwood, Mike Cerutti and Nathan Kirby. Motion carried 6-0.

10) Agenda Item 10.0 Adjournment.

Motion by Brian Patton, seconded by Kassie Greenwood to adjourn the meeting at 8:42 p.m. Voice vote. Motion carried.



Matt Lentz, President
Board of Education



Kassie Greenwood, Secretary
Board of Education

September 16, 2025

Date